

Francis M. Wheat Award Guidelines

1. The Francis M. Wheat Award honors the best demonstration of significant scholarship in the *Southern California Quarterly* by an established historian.
2. Current Francis M. Wheat Award Committee members are not eligible to apply for or receive the award.
3. The article must have been published in the *Southern California Quarterly* in the two calendar years preceding the year the award is given.
4. The Award Committee Members shall:
 - a. Be appointed by the editor of the *Southern California Quarterly*.
 - b. Be a member of the editorial board of the *Southern California Quarterly*.
5. The Award Committee Chair shall:
 - a. Be the editor of the *Southern California Quarterly*.
 - b. Be responsible in overseeing the work of the committee, including receipt and distribution of applications to committee members, timely determination of Award recipient(s), and notification of the decision to those applicants selected and not selected as well as the Executive Director.
 - c. Present, or appoint someone to present, the award to the winner.
 - d. Make a summary report to the Board of Directors at the annual meeting.
6. Each member of the committee shall review and rate each article. From their individual ratings, committee members shall reach a consensus on the recipient(s).
7. The Committee shall use the following criteria in selecting recipients:
 - a. Depth and research
 - b. Writing: Engaging and presents complex information with clarity
 - c. Significant contribution to its field of history
8. The award will be subject to funding availability and the pool of nominees.
9. The award recipient(s) shall be announced at the annual meeting.